## PORTLAND JEWISH ACADEMY

At the Schnitzer Family Campus

TITLE: Gardening and Cooking Educator

REPORTSTO: General Studies Director

FLSA STATUS: Exempt, Part Time

<u>JOB SUMMARY</u>: The Garden and Cooking Educator is responsible for designing and teaching K-8 gardening and cooking through middle school exploratory and wellness classes and though integration with lower school (K-5) content. In cooking classes students have the opportunity to explore foods and cooking techniques, practice kitchen safety and gain hands-on experience making many different meals from scratch using a variety of ingredients, including vegetables and herbs from our school garden. The cooking and gardening educator:

- Works with teachers to design and implement cooking projects related to general and Hebrew/Jewish studies curricula, and works with students and teachers to prepare food for celebrations and events.
- Helps students learn about the nutritional value and cultural significance of different foods.
- Works closely with lower school teachers to plan cooking and gardening activities that complement content learning while also teaching students specific skills and information.
- Facilitates lower school class opportunities for hands on work in the garden, with activities such as planting, weeding, harvesting, and tasting
- Provides direct instruction about native plants, through lessons and short units of study such as
  the life cycle of plants and the agricultural wealth of the Willamette Valley.
- Supports school wide learning about composting
- Supports teachers and students in developing PJA's outdoor areas for native plants.

## ESSENTIAL RESPONSIBILITIES AND DUTIES:

- Design Cooking and Gardening Curriculum
- Facilitate open-ended cooking and gardening opportunities for all students
- Manage the culture of the garden and kitchen with regard to tools, supplies, ingredients, and utensils.
- Map curriculum and projects to develop school-wide scope and sequence
- Maintain guiding principles and best practices for the kitchen and garden and for teacher collaborations
- Prototype and iterate arrangements of the space, materials and tools to meet student needs
- Efficiently manage scheduling, budget, materials, and tools
- Teach tool and space safety protocol

Professional Development & Community Engagement:

- Facilitate collaborations between varied subject area teachers and support special projects
- Engage students, teachers, and families in cooking and gardening culture
- Model 21st century teaching skills
- Pursue professional development opportunities and model a growth mindset

<u>QUALIFICATIONS</u>: Candidates may bring any combination of experience and training that demonstrates the ability to perform the duties of the position. This would typically include:

- Bachelor's degree in education or a related field
- Three years' professional teaching experience preferred.
- Knowledge of instructional methods and resources applicable to assigned area of instruction.
- Effective written and oral communication skills.
- Ability to work collaboratively with other staff, parents/guardians, and students.
- Ability to follow school policies and procedures
- Ability to maintain appropriate work habits including regular and punctual attendance and appropriate use of conference and planning time.
- Ability to attend to students for extended periods of time in a variety of settings.

PJA is an Equal Opportunity Employer - Portland Jewish Academy (PJA) is committed to recruiting, hiring, developing, compensating and promoting the best-qualified individuals for positions at all levels in the organization. We provide Equal Opportunity Employment (EEO) to all employees and applicants. Employment decisions are made based on how an individual's skills and qualifications meet the responsibilities of the position for which they have applied. An individual will be free from discrimination based on characteristics protected by law such as race, color, religion, sex, sexual orientation, gender identity, age, marital status, national origin, citizenship status, disability, veteran status, or the presence of a non-job-related physical, mental, or sensory disability, or other protected status as defined by federal, state, or local laws. Discrimination and/or harassment based on any of those factors are totally inconsistent with our philosophy of doing business and will not be tolerated. PJA will make reasonable accommodations, including modification of organizational policies and procedures in appropriate cases for qualified individuals with disabilities, if it can do so without undue hardship.