

**TITLE:** Spanish Teacher

**REPORTS TO:** General Studies Director

**FLSA STATUS:** Exempt, Part Time

**JOB SUMMARY:** The Spanish teacher is responsible for designing and teaching 6-8<sup>th</sup> grade Spanish classes.

**ESSENTIAL RESPONSIBILITIES AND DUTIES:**

- Assists secondary students in developing their academic language proficiency skills in Speaking, Writing, Interaction, Reading and Listening of the Spanish Language.
- Develops appropriate lesson plans.
- Assigns appropriate lessons and homework with timely feedback.
- Instructs students through modeling, guided practice & free practice, while providing appropriate language supports for comprehensible input and achievable student output.
- Participates in faculty and professional meetings, educational conferences, and teacher training workshops.
- Shares engaging, relevant knowledge of Hispanic cultures with students.
- Collaborates with faculty in other areas of school to design interdisciplinary, project-based learning experiences.

**Professional Development & Community Engagement:**

- Facilitate collaborations between varied subject area teachers and support special projects
- Model 21st century teaching skills
- Pursue professional development opportunities and model a growth mindset

**QUALIFICATIONS:** Candidates may bring any combination of experience and training that demonstrates the ability to perform the duties of the position. This would typically include:

- Bachelor's degree in education or a related field
- Three years' professional teaching experience preferred.
- Knowledge of instructional methods and resources applicable to assigned area of instruction.
- Effective written and oral communication skills.
- Ability to work collaboratively with other staff, parents/guardians, and students.
- Ability to follow school policies and procedures
- Ability to maintain appropriate work habits including regular and punctual attendance and appropriate use of conference and planning time.
- Ability to attend to students for extended periods of time in a variety of settings.

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